



Fighting for Better Lives

Boxing Futures Assistant Coach & Session Evaluator

Role Purpose

To assist coaches in delivery sessions. This is a physical role which involves joining in with the group, setting up and packing away equipment, actively encouraging participation from service users, and evaluating the whole session.

Role and Responsibilities

1. Evaluation of the session – This helps to monitor delivery and overall programme progression; feeding back how well the clients responded to the tasks they were set through completing their Personal Progress Sheets.
2. Assist the Boxing Futures coach – Work alongside the coach to implement the session and include all participants. This will include helping to set up the session, session planning, and being actively involved in the activities taking place.
3. Work collaboratively to support client needs – reinforce the messages, advice, and guidance that our coaches provide to clients, particularly in pre and post session reviews.
4. Act as a champion for the programme and client's ability to facilitate change - Able to demonstrate to clients your belief in the effectiveness of our intervention. Reinforce to clients the notion that our programme provides transferable skills that can be used to facilitate life changes and improve abilities to access opportunities to ETE (education, training, and employment).

Person Specification

1. Good interpersonal and communication skills that will complement the activity leader in delivering an effective sports session.
 - Self-motivated with the ability to enthuse others.
 - Able to be calm, efficient, and professional whilst working under pressure.



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- Help service users participating in the programme to work towards achieving their full potential.
 - Evaluating performance and providing suitable feedback, balancing criticism with positivity and motivation
 - Demonstrating an activity by breaking down the task into sequence
 - Setting up and packing away from sessions.
2. Can communicate effectively in written and oral form to a wide variety of audiences
- Use verbal language appropriate to audience, e.g., clients
 - Can produce written evaluation reports to a professional standard to feedback progress to referral partners
 - Simplify and summarise complex information
 - Write clearly and concisely
 - Participate in session planning.
3. Establish and Maintain Professional Credibility
- Model exemplary professional conduct – honouring the commitment
 - Desire to stay current with updating professional skills through relevant training
 - Accept the client's right to self-determination and independence
 - Ability to listen to what client says and document this as necessary
4. Demonstrate Effective Interpersonal Skills
- Be sensitive to cultural norms and organisational practises
 - Establish and maintain effective working relationships (with members of staff and clients)
 - Monitor, report and respond to changing clients' needs
 - Understands the different roles involved in delivery and their responsibilities and dynamics in contributing towards support of client needs
 - Accept and try to relate to clients who may not share same lifestyles and values
5. Observe Ethical and Legal Standards
- Comply with organisational and professional codes of ethical conduct
 - Respect the need for confidentiality
 - Respect organisational intellectual property
 - Understand that you have made a commitment to Boxing Futures and to our clients with your time that must be honoured



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6. Experience and knowledge

- An interest in sports, sports coaching or similar.
- Experience of playing sports, leading groups or similar activity.
- Understand different ways to organise groups to enable all involved to participate equally.
- Able to demonstrate understanding of the importance of Child Protection in sport.

7. Special Requirements

- Interested in developing skills through training and mentored support from the lead coach, and other members of staff.
- Flexible approach to work, willingness to work unsociable hours including evenings and weekends.

Disclosure and Barring Service Check

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous convictions.

Any applicant that is deemed successful at this interview but for whom there is not a suitable client or programme to match to, will be given the opportunity to join Boxing Futures' Talent Pool and should a suitable volunteer opportunity arise within a 6-month period we will contact you directly to ascertain if you are interested in this vacancy.